

JUNIOR COUNSELOR - HAWKEN DAY CAMP (SUMMER ONLY)

Lyndhurst Campus / Gates Mills Campus

Hawken School is committed to doing school differently and better. We seek to create an inclusive and accepting community where adults are empowered to design educational experiences for students that are deep and learner-centered. Hawken School seeks culturally competent teachers, administrators, and staff members who are committed to equity and social justice, who are comfortable taking risks, and who embrace a growth mindset. We are constantly looking for new ways to inspire student curiosity and agency while remaining dedicated to nurturing compassion and kindness in our students.

THE POSITION:

Hawken School is seeking energetic and dedicated Junior Counselors (ages 15-20) for its Summer Day Camp program at the Lyndhurst and Gates Mills campuses. Our highly successful day camp offers a wide range of fun, educational activities for campers aged 4–13 (grades PK–8). Junior Counselors play an essential role in assisting Senior Counselors with ensuring that campers receive top-quality instruction and support, while fostering an atmosphere of safety, respect, and fun.

As a Junior Summer Camp Counselor, you will work closely with Senior Counselors to support campers in a variety of activities. You will assist in leading activities, ensure campers are engaged and safe, and serve as an integral part of the camp team. This is a fantastic opportunity for individuals looking to gain leadership experience and work with children in a fun, hands-on environment.

This is a full-time, seasonal position operating Monday through Friday from 8:30 AM to 4:30 PM during the six-week camp season (June 16 – July 25). A mandatory, paid orientation will be held on June 14 from 8:30 AM to 4:30 PM.

THE ESSENTIAL DUTIES/RESPONSIBILITIES:

- **Assist Senior Counselors:** Support Senior Counselors in planning and leading camp activities such as games, sports, arts & crafts, and outdoor adventures.
- **Camper Engagement:** Help keep campers engaged and excited about their daily activities by offering encouragement, support, and enthusiasm.
- **Group Supervision:** Assist with camper supervision during free time, meals, and structured activities, ensuring everyone follows camp rules and guidelines.
- **Lead Activities:** Occasionally lead smaller group activities or assist in leading larger group activities under the guidance of Senior Counselors.
- **Provide Support:** Be a helpful, friendly resource for campers, offering assistance when needed and ensuring that all campers are having fun and staying safe.
- **Team Collaboration:** Work closely with other Junior and Senior Counselors to create a supportive, fun, and safe camp environment for all.

QUALIFICATIONS:

The ideal candidate will be:

- **Age Range:** Must be at least 15 years of age.
- **Experience:** Previous experience working with children (babysitting, coaching, volunteering, etc.) is preferred, but not required.
- **Skills:** Positive attitude, good communication skills, and the ability to work well in a team.
- **Interest:** A passion for working with kids, learning new skills, and creating a positive environment.
- **Energy & Enthusiasm:** High energy and a willingness to take initiative and participate in camp activities.
- **Physical Requirements:** Ability to engage in physical activities and be outdoors for extended periods of time.

HAWKEN CANDIDATE COMPETENCIES:

Mission, Culture, and Philosophy Alignment: Successful candidates show they can thrive at Hawken and are highly motivated by the school's mission.

Fair Play: Diversity, Equity, Inclusion & Justice: Successful candidates indicate a commitment to and have experience with serving students and communities equitably.

Relationship Building and Cultivation: Successful candidates show they can build relationships throughout the Hawken community.

Content Knowledge: Successful candidates demonstrate depth in content area knowledge as well as an ability to inspire students to a high level of excellence and challenge and take a student-centered approach to all aspects of their work.

Humility and Growth Mindset: Successful candidates are eager to learn new approaches and methods and be able to team effectively with others.

Approach to Work: Successful candidates show initiative and agency with a commitment toward feedback and flexible problem-solving.

THE SCHOOL: Founded on the ideal that "the better self shall prevail and each generation introduces its successor to a higher plane of life," Hawken School is a coeducational independent day school with 1,600 students in toddler through grade 12. Our four campuses are located within 25 minutes of downtown Cleveland, and an urban extension center in the city's museum district provides a demanding and integrated course of study in a diverse and dynamic environment.

For more information about Hawken School and its Summer Camp program, please visit www.summer.hawken.edu.

HOW TO APPLY: Please send a resume, references, and a cover letter to Jennifer Bates at Campemployment@hawken.edu.



Hawken School is an equal-opportunity employer dedicated to promoting all forms of diversity in the workplace and in our student body. We strongly urge all qualified individuals to apply.