

**Job Title:** Middle and Upper School Vocal Music Director

**Office or Division:** Middle and Upper School

**Reports To:**  Head of Upper School

**Effective Dates: ­­** 2025-26 school year (10-month, FTE 1.0)

The Wellington School, a vibrant PreK-12 independent school in Columbus, Ohio, is dedicated to delivering an exceptional education through both traditional and innovative, hands-on teaching methods. Situated in a city known for its dynamic blend of culture and growth, Columbus offers an inviting and exciting place to live and work, boasting a thriving arts scene, multiple universities and higher education options, an expansive Metro Park system, diverse dining, and a welcoming spirit. At Wellington, every member of our community plays a critical role in upholding our values as we help students find their purpose and realize their potential for tomorrow’s world. We strive to provide students, families, and faculty with an educational experience that challenges and inspires, helping all to achieve their fullest potential. Wellington is committed to providing its faculty and staff with professional development opportunities, competitive compensation/benefits package, and a supportive work environment. Diversity and belonging are central to our work, and we invite you to [explore our website](https://www.wellington.org/) to learn more about our unique approach to teaching and learning.

**Mission**  
We help students find their purpose and realize their potential for tomorrow's world.

**Values**  
Be Curious  
Be Yourself  
Be Ambitious  
Be Empathetic  
Be Responsible

**Position Description**

Wellington seeks a dynamic, student-centered vocal music director to conduct choral ensembles in grades 5-12 and to provide musical guidance and direction to our students. The successful candidate will play a crucial role in both sparking students’ passion in the choir classroom and supporting their social-emotional wellbeing. This position involves directing three middle school choral ensembles, one larger upper school choral ensemble, and the upper school advanced vocal ensemble. In addition, this position will serve as an advisor to upper school students and assist the Director of Performing Arts in preparing students for the annual middle school musical.

**Key Responsibilities**

* Conduct all choral ensembles in grades 5-12 and lead upper school advanced vocal ensemble.
* Arrange, in conjunction with the other members of the music department, concerts throughout the school year. Typically, all choirs will have at least one winter concert and one spring concert.
* Work with the Director of Performing Arts to prepare students for the annual middle school musical.
* Serve as advisor to 10-15 upper school students and contribute to a grade-level team.
* Actively participate in the school community, collaborating with colleagues and contributing to a positive and dynamic academic environment.
* Pursue and engage in ongoing professional development opportunities aligned with the school's mission and goals.
* Communicate effectively with parents and caregivers of students and advisees to keep them aware of student progress.

**Position Requirements**

* Passion and enthusiasm for music and teaching
* Ability to teach multiple levels, starting with beginners
* Experience working with middle and high school students as a teacher and conductor, with an emphasis on care, advocacy, and relationship building
* Teach lessons lasting from 40 minutes to an hour or longer, usually incorporating elements of general musicianship, such as ear training and theory, as well as technique and interpretation
* Performance experience or current involvement in ensembles a plus
* Patience, perseverance, and excellent communication skills
* Bachelor’s and/or master’s degree in music education with choral emphasis
* Successful candidates will bring demonstrated excellence in vocal instruction, creative vision and flexibility in program development, and excellent organizational skills. A deep understanding of the developmental journey of students from grade 5 through grade 12 in both their social-emotional growth and musical development is a must
* Demonstrated experience in
  + cultural competency in teaching practices.
  + managing a classroom with a focus on creating a positive and inclusive classroom culture.
  + differentiating instruction to meet the diverse needs of students.
  + assessing and documenting student growth through observations, record-keeping, and various assessments.
* Candidates should demonstrate an ability to operate effectively in diverse environments, interact successfully with people from widely varying backgrounds, and employ culturally responsive pedagogy to create an inclusive and equitable classroom community.

**Benefits**

Daily work driven by an inspiring mission: To help students find their purpose and realize their potential for tomorrow's world

* Warm and welcome culture
* Opportunities to participate in school life
* Medical, dental, and vision insurance
* Paid parental leave
* 403b retirement and contribution match after one year of employment
* Paid time off, sick days, and bereavement time
* Wellington tuition remission (50%)
* Free fresh daily lunch during the school year with accommodations for dietary restrictions and preferences
* Free parking

Candidates should send materials to Jamie Fencl, middle school administrative assistant, [fencl@wellington.org](mailto:fencl@wellington.org), by February 15, 2025. All candidates should include:

* Letter of interest
* Resume
* Completed [application](https://www.wellington.org/sites/default/files/2019-03/TWS%20Employment%20App%202019_Interactive_2.pdf)

We believe every person plays a role in making Wellington a diverse, equitable, and inclusive place to learn, teach, and work. We seek to attract culturally and academically diverse faculty and staff who thrive on being engaged participants in our vibrant, innovative educational community. We embrace diversity and do not discriminate on the basis of race, color, religion, gender, disability, sexual orientation, age, or national or ethnic origin in the administration of our admission policies, financial aid, or employment.